



How Wood Breakfast & After School Club

Booking Form / Terms & Conditions

This form is valid from 8th January – 15th February

I would like How Wood Breakfast & After School Club to look after my child/ren during the **afternoons** and times listed below.

Name of child/children: _____

Day	Time in		Time out	Days	Pounds
Monday	3.15	UNTIL		X 5	=
Tuesday	3.15	UNTIL		X 6	=
Wednesday	3.15	UNTIL		X 6	=
Thursday	3.15	UNTIL		X 6	=
Friday	3.15	UNTIL		X 6	=
Total					=
Charge: £9.50 for the first 2 hours until 5.15pm £11.00 for 2 hours and 45 mins until 6pm					
Payment due date: Tuesday 8th January Payments can be made through the School Gateway Cheques made payable to How Wood School please					

Terms and conditions

1. Due to the changes of provider, this term's payment is due on the 8th January 2019. Future payments will be required in full at least 4 weeks prior to the commencement of the relevant half term to guarantee your child's place.
2. Payments can be made through the **School Gateway** or by cheque.
3. There is a registration fee of £5.00.
4. A half terms notice is required should you wish to drop a session or leave How Wood Breakfast & After School Club.
5. In the event of any late collection of your child, the fee is £10.00 per every additional 15mins to cover staff costs and other expenses.
6. There is a 10% discount for second and third children.

I agree to abide by the terms and conditions of How Wood Breakfast & After School Club and I/we enclose the registration fee of £5.00 (if not already registered).

Signed by PARENT/GUARDIAN _____

Date: _____

If the times required change, please inform one of the contacts listed below and complete a new form returning it to How Wood Breakfast & After School Club. Thank you.

How Wood Breakfast & After School Club Mobile: 07387723189

Mrs Rowe: 01727 768885 or 07938209069