



How Wood Breakfast & After School Club

Booking Form / Terms & Conditions

This form is valid from 8th January – 15th February

I would like How Wood Breakfast & After School Club to look after my child/ren in the **mornings** from 7.50 to 8.50 as listed below.

Name of child/children: _____

Day	Time in	Days	Pounds
Monday	£5.75	X 5	=
Tuesday	£5.75	X 6	=
Wednesday	£5.75	X 6	=
Thursday	£5.75	X 6	=
Friday	£5.75	X 6	=
Total			=

Payment due date: **Tuesday 8th January**
 Payments can be made through the **School Gateway**
 Cheques made payable to **How Wood School** please

Terms and conditions

1. Due to the changes of provider, this term's payment is due on the 8th January 2019. Future payments will be required in full at least 4 weeks prior to the commencement of the relevant half term to guarantee your child's place.
2. Payments can be made through the **School Gateway** or by cheque.
3. There is a registration fee of £5.00.
4. A half terms notice is required should you wish to drop a session or leave How Wood Breakfast & After School Club.
5. In the event of any late collection of your child, the fee is £10.00 per every additional 15mins to cover staff costs and other expenses.
6. There is a 10% discount for second and third children.

I agree to abide by the terms and conditions of How Wood Breakfast & After School Club and I/we enclose the registration fee of £5.00 (if not already registered).

Signed by PARENT/GUARDIAN _____

Date: _____

If the times required change, please inform one of the contacts listed below and complete a new form returning it to How Wood Breakfast & After School Club. Thank you.

How Wood Breakfast & After School Club Mobile: 07387723189

Mrs Rowe: 01727 768885 or 07938209069